

AGM Invitation



TO: Registered Members of the Beechville
Lakeside Timberlea Running Club (BLT Runners)

FROM: Craig Durling, President, BLT Runners

DATE: December 1, 2019

On behalf of our Board of Directors including Nicole Mauger, Dave Gallant, Scott Keeping, Ian Loughead, and Shane Patelakis, I am inviting you to attend the 2020 Annual General Meeting (AGM) of the Beechville Lakeside Timberlea Running Club, or as we call ourselves, the BLT Runners. Here are the details:

DATE: Friday, January 24, 2020 at 7:00 pm

TIME: AGM starts at 7:00 pm. Social follows.

LOCATION: The Links at Brunello Clubhouse, 120 Brunello Blvd, Timberlea, NS B3T 0G9

As a registered non-profit society, we are required to hold an AGM 3-months after the end of our fiscal year (which ends December 31, 2019). A social for members will follow the AGM. The AGM portion of the meeting should be brief. According to our By-laws, we need a minimum of 10% members present at the meeting to vote on business items so hopefully you can attend.

If you plan to come, **please RSVP to the event posted on our Facebook members group.** If you are not on Facebook, please let me know by email if you can make it.

The meeting package is posted to our website at this address:

<https://bltrunners.com/annual-general-meeting-2020/>

The package includes a copy of this invite plus five (5) other documents:

1. 2020 AGM Agenda
2. 2019 AGM Minutes
3. Director Role Description
4. 2020 Board Election Procedure for AGM
5. BLT Runners By-laws (updated after 2019 AGM)

Rationale for the Resolution to amend By-Laws

The Board has taken decisions to reduce risk to the organization since our last AGM. One example is to include a requirement for a Director to have first aid training, which is outlined in

the recently developed Director Role Description. While other criteria within the Director Role Description is difficult to track and measure (such as willingness to be an ambassador and regular attendance at group sanctions runs), attainment of first aid training is clear and measurable. To elevate the importance of risk management, the Board would like to amend the By-laws to include this requirement.

The Board is proposing a by-law change outlined below **(in bold green)** which will be presented in a resolution for members to vote on at the AGM.

Directors

22. Any member of the society shall be eligible to be elected a director of the Society and a director of the society shall be a member. **Directors must complete first aid training within 4 months of becoming a Director unless they already hold a valid first aid training certificate from a reputable organization. Directors must renew first aid training as required. The cost of Director first aid training shall be funded by the Society at the discretion of the board.**

2020 Elections

Our Board of Directors is made up of six (6) Directors who serve 3-year terms and are elected by our Members. The 3-year terms are staggered with one-third of the board resigning each year, meaning we will be holding elections for two Director positions at this AGM. Resigning Directors are eligible for nomination and re-election.

Both Tom Burt and I complete our 3-year terms this year. The chart below shows the board turnover cycle.

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Director 1	Craig Durling	Craig Durling	Craig Durling	Craig Durling	Craig Durling	Craig Durling	Craig Durling	Craig Durling	Craig Durling
Director 2	Tom Burt	Tom Burt	Tom Burt	Nicole Mauger	Nicole Mauger	Nicole Mauger	Nicole Mauger	Nicole Mauger	Nicole Mauger
Director 3	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead	Ian Loughead
Director 4	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping	Scott Keeping
Director 5	Dave Gallant	Dave Gallant	Dave Gallant	Dave Gallant	OPEN	OPEN	OPEN	OPEN	OPEN
Director 6	N/A	Alexis Legatt Iatrou, replaced by Shane Patelakis in 2018	Alexis Legatt Iatrou, replaced by Shane Patelakis in 2018	Alexis Legatt Iatrou, replaced by Shane Patelakis in 2018	OPEN	OPEN	OPEN	OPEN	OPEN

Nomination and Election Process for 2020-2022 Terms

At this year's AGM we will be electing for Director 5 and Director 6 on the chart above. The election procedure is posted on our website at the page (with link) noted above.